

IT EXECUTIVE ADVISORY COMMITTEE (ITEAC)

IT Resource Management Council (ITRMC)

June 8, 2010

Meeting Minutes

(Approved by committee August 3, 2010)

The June 8, 2010 meeting of the IT Executive Advisory Committee was held in Room 200, Idaho Transportation Department, 3311 West State Street, Boise, Idaho.

ATTENDANCE

Members/Alternates Present:

Craig Potcher (Chair), Dept. of Fish & Game
Shannon Barnes, ESOC Chair /ITD*
Becky Barton-Wagner, Dept. of Insurance
Garry Beaty, City of Boise
Eric Beck, Dept. of Labor
Robert Butler, Industrial Commission
Michael Farley, Dept. of Health & Welfare
Gregory Lindstrom, Purchasing Division
Jon Pope, Idaho Transportation Dept.
Steve Wilson, State Controller's Office
Greg Zickau, Office of the CIO*
(*non-voting members)

Others present:

Brad Alvaro, Dept. of Health & Welfare
Sally Brevick, Office of the CIO
Carla Casper, Office of the CIO
Gail Ewart, Office of the CIO
Bill Farnsworth, Office of the CIO
Terry Pobst-Martin, Office of the CIO
Ben Studer, Dept. of Fish & Game

APPROVAL OF LAST MEETING MINUTES

MOTION: Steve Wilson moved and Robert Butler seconded a motion to approve the meeting minutes from April 6; the motion passed unanimously.

SERVER SECURITY: STANDARD 3230 AND GUIDELINE 950A

Terry Pobst-Martin presented updated versions of Standard 3230 and Guideline 950A, based on previous input from this committee. In the discussion that followed, a concern was raised regarding the agency reporting requirements and whether these were too onerous. It was agreed that a more general compliance report could be provided by tier of server with details only of those servers that do not comply. It was also agreed that the reporting timeframe should be a target only, rather than an enforceable requirement. Terry will take this recommendation to the working group.

It was also noted that the Secure State Network Working Group had changed the order of the phases slightly, addressing MS SQL Server configurations before Web Server configurations because SQL injection is such a prevalent threat. However both phases will be addressed at almost the same time. Timeframes for the next evolutions are yet to be determined. The updated documents presented at this meeting will be circulated by email to the committee for approval ahead of the ITRMC meeting on June 23.

IDANET/MAN UPDATE

Greg Zickau reported that the WAN landing circuit is now operational and a few agencies are in the process of transitioning. There are some issues in north Idaho which will delay transitions there until the end of the month. Mike Guryan is currently focusing his time on the MAN RFP and it is anticipated that the RFP should be out within the next two weeks. Allowing time for vendors to respond and the evaluation of responses, it is likely to be the end of August, early September before circuits are ordered.

The Dept. of Water Resources has transitioned, the departments of Labor and Health & Welfare are on order. The OCIO is working on a contract with Education Networks of America to arrange for a technician to be available to agencies in north Idaho should they need assistance. A request was made for Qwest to be present at the next committee meeting to provide an update regarding their infrastructure changes.

NEW BUSINESS

ITRMC agenda – discussion about the imminent ITRMC meeting centered around IT consolidation.

Access Idaho online services – Bill Farnsworth encouraged agencies to make greater use of online credit card services. These services are more secure because they involve a third party, and they allow fees to be passed on to the customer.

ITEAC annual report – the first ITEAC annual report will be included in the ITRMC annual report, this will be ready by the next ITRMC meeting on June 23.

IT Classification study – the OCIO lead staff met the previous day with HR to discuss progress. Greg has asked that they focus on an outline or hierarchy which will be shared with this committee and other IT managers in order to identify priorities. There is no funding for this project which is why it is moving relatively slowly.

Mobile device support – proposed agenda item for the next meeting.

Wireless access points – Bill Farnsworth reported that he had held meetings with OCIO's customer agencies and this subject had been discussed. Due to the security features of an enterprise solution, such as the CISCO solution currently used by the Dept of Administration and others, some of the smaller agencies had decided to move to that solution. This helps them meet the security requirements, to include WPA2 encryption, of ITRMC Standard 3530, *Network Connectivity and Transport – Wireless LAN*.

Agencies moves – there are 11 agencies moving premises this month.

NEXT MEETING

The next meeting is scheduled for August 3, 2010 from 1:30 to 3:00 in Room 302 of the LBJ Building in Boise.

Respectfully submitted,



Sally Brevick, Office of the CIO